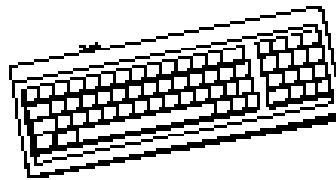


Pupil's Name :

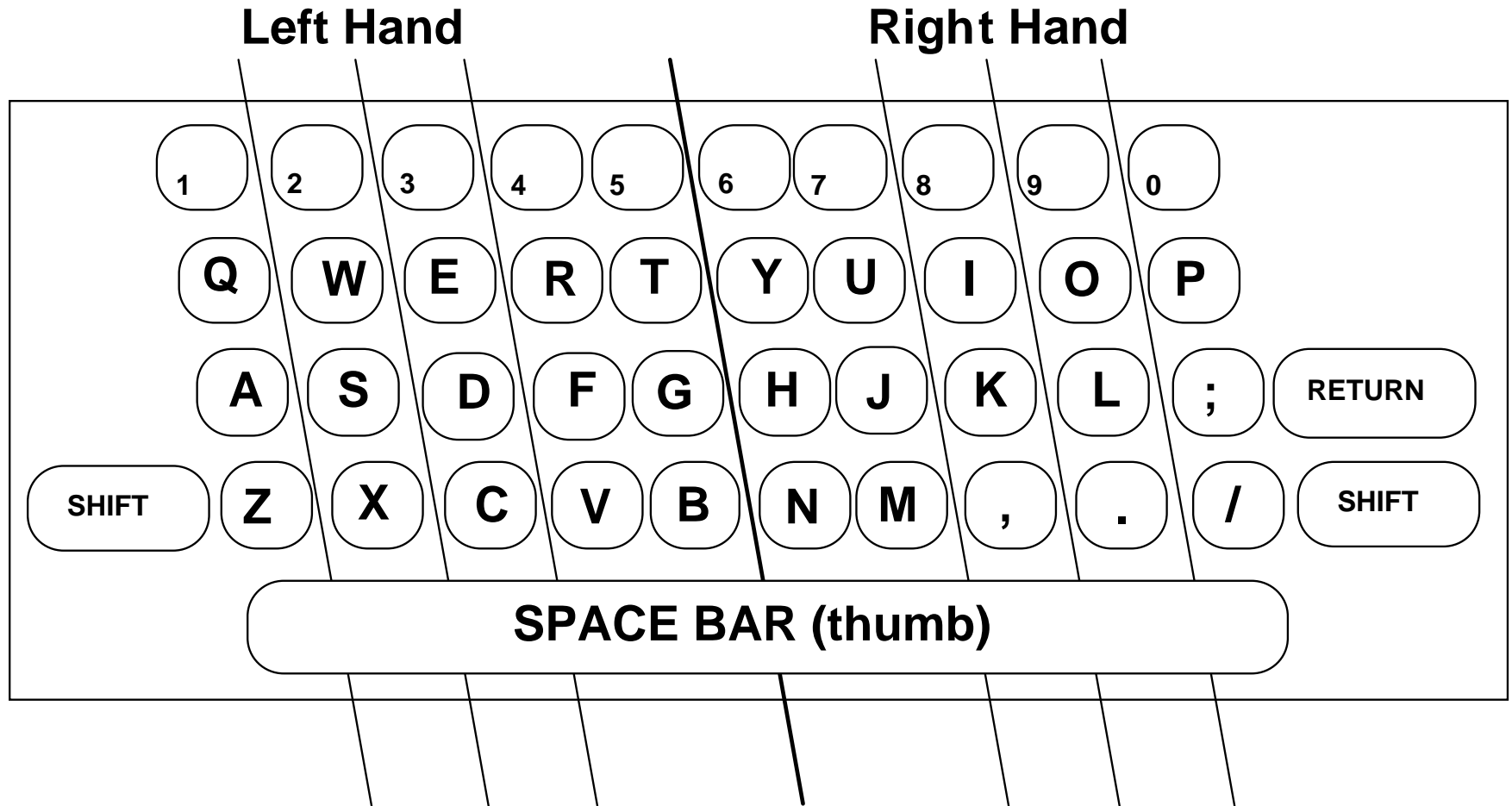
Date started :

Computer Keyboard Practice Book



Workbook

Personal Key Chart



Week 1

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 2

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 3

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 4

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 5

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 6

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 7

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 8

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 9

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Week 10

Today's date is:

The sentence I am typing this week is:

Monday: Time taken to type the sentence : _____

Number of mistakes made: _____

Tuesday: 5 minutes practice yes / no

Wednesday: 5 minutes practice yes / no

Thursday: 5 minutes practice yes / no

Friday: Time taken to type the sentence : _____

Number of mistakes made: _____

**Remember
to
practise**



Do NOT use Delete or Backspace when using this workbook

Fill in this chart at the end of each week

Week	Date	How well did you do?		
1	_____	★	★★	★★★
2	_____	★	★★	★★★
3	_____	★	★★	★★★
4	_____	★	★★	★★★
5	_____	★	★★	★★★
6	_____	★	★★	★★★
7	_____	★	★★	★★★
8	_____	★	★★	★★★
9	_____	★	★★	★★★
10	_____	★	★★	★★★