# Some ways to use audio

## A teacher can:

* Record questions or instructions in worksheets or assignments.
* Record a passage from a book to support pupils when tackling a comprehension exercise.
* Record readings from a play into the script.
* Record passages in a foreign language, for a language comprehension exercise.
* Record correct pronunciation or an explanation or definition of particular words.
* Record comments when marking pupils’ work.
* Download sound clips from the internet and insert them into Word, PowerPoint and/or PDF documents.

## A pupil can:

* Record their answers to questions.
* Use a recording to plan a piece of writing:
  + record ideas in the order they come to mind,
  + play them back,
  + re-record as necessary,
  + move the recording around  to get the ideas in the best order for writing the assignment,
  + listen to each recording in turn and use voice typing to extend the writing.
* Read aloud from a book, then play back the recording to check their own accuracy.
* Record readings from a play (with other pupils) into a script.
* Practice recording and playing back passages for a foreign language task.
* Create a multimedia document.